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1. Project Selection Stage

Description

Each project idea is scored against the selection criteria and a total project score is calculated. By ranking the ideas in order of the highest score you are able to see which idea has the highest priority. This procedure gives you the ability to take a number of possible projects and identify which project is most important to first move to the Feasibility Study Stage. This Stage is not required if you only have 1 project idea.

Before you begin

You will need to have:

- consulted with the local community and other stakeholders on project ideas.
- collected together the project ideas.
- read the Resource Kit – Project Selection Overview
2. Feasibility Study Stage

Description

The Feasibility Study considers the key aspects of a project and assesses whether the proposed eradication would be successful and what you would need to do make it a success.

Before you begin

You will need:

- A brief description of the proposed project.
- How this project idea scored against the Project Selection Criteria. The scores will tell you the strengths and weaknesses of the project idea and will help guide you in knowing what information you will need to gather during the Feasibility Study.
- To have read:
  1. The Resource Kit – Feasibility Study Stage Overview
  2. The Resource Kit - Guidelines on Stakeholder Engagement
  3. The Resource Kit – Guidelines on Biosecurity
2.1 Identify stakeholders

2.2 Describe the site

2.3 Describe the target species

2.4 Define the goal, objectives and outcomes

2.5 Start the can it be done? section

2.6 Complete the site visit biosecurity assessment

2.7 Visit the site and update the can it be done? section

2.8 Assess the feasibility of the project

2.9 Complete the feasibility study report

2.10 Inform the stakeholders

Feasibility Study Report

Key:
- Green: Step
- Yellow: Input Project Documents
- Blue: Output Project Documents
3. Project Design Stage

Description

The Project Design Stage is when the project manager plans how to manage the project. This is recorded in the Project Plan.

Before you begin

You will need:

- The Feasibility Study Report
- To have read the Resource Kit – Project Design Stage Overview
- To have read the Resource Kit - Guidelines for Project Managers.
4. Operational Planning Stage

Description

Detailed planning for the project.

Before you begin

You will need:

- The Feasibility Study Report
- The Project Plan
- To have read the Resource Kit - Operational Planning Stage Overview
- To have read the Resource Kit – Guidelines on Planning and Managing the Eradication Operation.
Stage Diagrams V1.1.3

Resource Kit for Rodent and Cat Eradication

Feasibility Study Report

Project Plan

4.1 Identify stakeholders

4.2 Secure consents and permits

4.3 Resolve any identified issues

4.4 Describe the problem

4.5 Plan the details of the eradication operation

4.6 Plan how to manage the non-target species risks

4.7 Plan how to manage the environmental effects

4.8 Plan the monitoring

4.9 Plan the biosecurity

4.10 Plan how ensure the safety of people

4.11 Plan the logistics

4.12 Prepare an equipment list

4.13 Plan the operation task schedule

4.14 Decide the eradication operation team

4.15 Complete the operational plan

4.16 Inform the stakeholders

Operational Plan

Biosecurity Plan

Monitoring Plan

Key:
- Green Step
- Yellow Input Project Documents
- Blue Output Project Documents
5. Implementation Stage

Description

The first phase (pre-Operation Phase) of this stage completes the preparation for the eradication operation, starts the Biosecurity work and performs the pre-eradication monitoring. In the second phase the eradication operation is undertaken.

Before you begin

You will need:

- The Feasibility Study Report
- The Project Plan
- The Operational Plan
- The Monitoring and Evaluation Plan
- The Biosecurity Plan
- To have read The Resource Kit – Implementation Stage Overview
5.1 Identify stakeholders → 5.2 Implement biosecurity prevention → 5.3 Train the team → 5.4 Source the services

5.5 Source the equipment → 5.6 Complete the remaining pre-operation tasks → 5.7 Conduct a readiness check → 5.8 Do pre-operational monitoring

5.9 Hold a pre-operation briefing → 5.10 Conduct the eradication operation → 5.11 Conduct post-operation tasks → 5.12 Hold a post-operation debriefing

5.13 Inform the stakeholders → Operational Review

Key: Process | Input Project Documents | Output Project Documents
6. Sustaining the Project Stage

Description

To sustain the benefits of the eradication operation, in this stage the island is protected from re-invasion by the eradicated species by following the Biosecurity plan. Monitoring data is also collected so that you can demonstrate the positive outcomes from eradicating the target species.

Before you begin

You will need:

- To have completed the eradication operation
- The Project Plan
- The Operational Plan
- The Operational Review
- The Biosecurity Plan
- The Monitoring and Evaluation Plan
- To have read The Resource Kit – Sustaining Stage Overview